

# SCOTT GULCH METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 / 800-741-3254  
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<https://scottgulchmetrodistrict.com/>

## NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Nathaniel Ben Both	President	2025/May 2025
Tim Westbrook	Treasurer	2027/May 2027
Denise Hogenes	Assistant Secretary	2027/May 2027
<b>VACANT</b>		2025/May 2025
Chris Osler	Secretary	2027/May 2027

DATE: October 23, 2024

TIME: 8:00 A.M.

LOCATION: VIA ZOOM

Please email Peggy Ripko if there are any issues (pripko@sdmsi.com)

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager pripko@sdmsi.com or 303-987-0835 of their specific need(s) before the meeting.*

### Join Zoom Meeting

<https://us06web.zoom.us/j/86286729761?pwd=BsqPY7eYMI9oFe3PGpSZ4IvybtfqAD.1>

Meeting ID: 862 8672 9761

Passcode: 542777

Call-in Number: 720-707-2699

## I. PUBLIC COMMENT

- A. Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per speaker.
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## II. ADMINISTRATIVE MATTERS

- A. Confirm Quorum. Present Disclosures of Potential Conflicts of Interest.
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- B. Approve Agenda, confirm location of the meeting and posting of meeting notice.
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- C. Discuss and Consider Appointment to fill Board Vacancy; Administer Oath of Office.
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- D. Consider appointment of Officers:

President \_\_\_\_\_

Treasurer \_\_\_\_\_

Secretary \_\_\_\_\_

Asst. Secretary \_\_\_\_\_

Asst. Secretary \_\_\_\_\_

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- E. Review and consider approval of Minutes from the July 18, 2024 Regular Meeting and July 18, 2024 Annual Townhall Meeting Minutes (enclosures).
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- F. Review and consider adoption of 2025 Administrative Resolution (enclosure).
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- G. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).
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### III. LEGAL MATTERS

- A. Consider adoption of Resolution No. 2024-10-\_\_; Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (to be distributed). Self-Nomination forms are due by February 28, 2025. Discuss the need for ballot issues and/or questions.
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- B. Review and consider approval of First Amendment to Funding and Reimbursement Agreement to increase annual contributions to \$100,000 per annum (enclosure).
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- C. Review and consider approval of Independent Contractor Agreement with Special District Management Services, Inc. for Management Services(to be distributed).
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- D. Review and consider adoption of Amended and Restated Public Records Request Policy (enclosure).
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- E. Review and consider adoption of Resolution Imposing Operation Fee (to be distributed).
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- F. Consider Approval of Independent Contractor Agreement with Heatherly Creative for 2025 Website Maintenance and Accessibility Services (enclosure).
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- G. Consider Engagement of Special Counsel for Fees and Covenant Enforcement Matters (to be distributed).
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IV. FINANCIAL MATTERS

- A. Approve/Ratify approval of the payment of claims (to be distributed).
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- B. Review unaudited financial statements (to be distributed).
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- C. Discuss statutory and loan requirements for an audit. Review proposals for the 2024 audit and consider approval (to be distributed).
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- D. Conduct Public Hearing to Amend the 2024 Budget, if necessary, and consider adoption of Resolution to Amend the 2024 Budget and Appropriate Expenditures (enclosure).
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- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary AV, draft 2025 Budget, and Resolutions).
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- F. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (if necessary).
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- G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”), and direct staff to file the Certification with the Board of County Commissioners and other interested parties.
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H. Consider appointment of District Accountant to prepare the 2026 Budget.

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V. OTHER MATTERS

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VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.